C.H. BOOTH LIBRARY

Appropriate Library Use Policy

Adopted by the Cyrenius H. Booth Library Board of Trustees, July 14, 2015

For the comfort and safety of patrons, volunteers, and staff, and the protection of library property, the following actions are examples of conduct not allowed on library property.

- Engaging in any activity in violation of Federal, State, local or other applicable law, or library policy.
- Engaging in any activity which the staff determines to be a danger or disruptive to other patrons, the library environment and/or library property.
- Carrying dangerous weapons of any type (except by law enforcement officers).
- Being under the influence of illegal drugs or selling, using, or possessing illegal drugs.
- Being under the influence of alcohol or selling, using, or possessing alcohol.
- Specific to library related functions, certain exceptions to the alcohol policy may be made by the library director or Board of Trustees.
- Verbally or physically threatening or harassing other patrons, volunteers, or staff.
- Neglecting to provide proper supervision of children. Children under the age of 12 must be under adult supervision at all times.
- Stealing, damaging, altering, or inappropriate use of library property.
- Trespassing in nonpublic areas, being in the library without permission of an authorized library employee before or after library operating hours.
- Soliciting or conducting surveys not authorized by the library.
- Smoking, chewing, or other tobacco use on library premises, other than the outside designated area.
- Entering the library without proper attire, e.g. barefooted or without a shirt.
- Animals are prohibited, other than service animals necessary for disabilities, except as authorized by the library director.
- Eating meals or bringing in food or drink into the library that is potentially damaging to the library or disruptive to other patrons. All beverages must be in a covered container and kept safely away from library equipment.

Library users who do not comply with this policy may be asked to leave the library, have their library privileges suspended (or permanently revoked), and in extreme cases, conduct may

be reported to the police. The level of action will be determined on a case-by-case basis at the discretion of library staff. The Cyrenius H. Booth Library Board of Trustees is responsible for establishing rules of conduct to protect the rights and safety of library patrons, volunteers, and staff, and for preserving and protecting the library's materials, equipment, facilities, and grounds.

It is impractical to foresee and address every objectionable behavior that may occur in the library. Staff therefore has the right to make decisions that are in the best interest of the library and all of its patrons whenever this policy does not specifically address a situation.

Revised on February 10, 2026